



**ROSEMOUNT TECHNOLOGY CENTRE GOVERNING BOARD MEETING
FEBRUARY 22, 2011**

THE GOVERNING BOARD MEETING TOOK PLACE AT ROSEMOUNT TECHNOLOGY CENTRE ON
FEBRUARY 22, 2011.

Minutes:

1.0 CALL TO ORDER: Time: 6:50 PM
Present: Don Selkirk, Andrew Henderson, Sulaman Khan, Fernando Gimeno,
Stanley Wasilewski, Virginia Saputo, Keith Barclay, Agostino Porchetta,
Harry Michalopoulos, principal.
Chair: Virginia Saputo
Time Keeper: Stanley Wasilewski

2.0 AGENDA

- 2.1 Additions to the agenda
- 2.2 Approval of the agenda

Motion: CARRIED

3.0 Minutes of the previous meeting

- 3.1 Amendments
- 3.2 Adoption of the minutes

4.0 Business arising from the minutes

4.1 CSST Inspections:

CSST inspectors made recommendations for the safety guards on the machines. Changes are to be undertaken to meet CSST code.

4.2 Governing Board review of CSST modifications:

Mr. Michalopoulos gave a tour of the workshops that were affected.

4.3 Air Exchanger in Welding/Electromechanics area:

Inspection was made by the CSST. B&G is to execute CSST recommendations.

4.4 Teacher Release Time

Mr. Khan was released from his teaching duties in order to assist with the CSST dossier.

5.0 Launch of new printing program

5.1 Media Presence:

Date was set for the media invitation from the governing board. Andrew Henderson suggested involving politicians and district MNA's to the invite.

5.2 Invitation to the DG:

It was agreed that on May 5th to invite the Director General to the printing program event.

5.3 CTV- Thank you letter

A thank you letter will be signed by all governing board members and submitted to CTV for their support with free advertising.

6.0 Abylimpics

6.1 International Olympic event for the physically challenged. One student from the printing program has been accepted to participate in Seoul, Korea, possibility of a second student to participate. Mr. Tony Leone is the coach for this event.

7.0 JFK Woodshop/Campus II

7.1 The JFK woodshop is operating well.

7.2 Improving the facility of Campus II was discussed. A need for a student/teacher lounge was mentioned. Mr. Gimeno suggested that the next meeting take place at Campus II.

8.0 I.S.A

An RTC teacher (Nick Sapounakis-electromechanics) completed the ISA training and received a certificate. The funds total \$ 3, 533.06 to complete the training and will be reimbursed back to the teacher.

Mr. Wasilewski Moved

Mr. Gimeno Seconded

Motion: Passed

9.0 EMSB Operating Results

9.1 Two million dollars of corporate surplus was given back to the Adult Ed. Sector. A discussion ensued about a new building to accommodate the technical programs.

10. Varia

10.1 Suburban Education Fair- Lauren Hill

Mr. Wasilewski recommended that the next event should be posted on the EMSB website in order to promote support and more structure from the inside.

10.2 Print color posters

Mr. Wasilewski suggested that badges or plaques be placed next to student projects in order to promote student excellence for their work.

11. Adjournment:

9:40PM



**ROSEMOUNT TECHNOLOGY CENTRE GOVERNING BOARD MEETING
March 22, 2011**

THE GOVERNING BOARD MEETING TOOK PLACE AT ROSEMOUNT TECHNOLOGY CENTRE ON
March 22, 2011.

Minutes:

1.0 CALL TO ORDER: Time: 7:15 PM
Present: Don Selkirk, Andrew Henderson, Rosario Ortona, Stanley Wasilewski,
Virginia Saputo, Jill Lougheed, Fernando Gimeno, Dancia Lewington,
Harry Michalopoulos, principal, Mario Marrazza, Scott Henderson.
Absent: Sulaman Khan
Chair: Virginia Saputo
Time Keeper: Stanley Wasilewski

2.0 AGENDA

- 2.1 Additions to the agenda
- 2.2 Approval of the agenda

Motion: **CARRIED**

3.0 Minutes of the previous meeting

- 3.1 Amendments
- 3.2 Adoption of the minutes

4.0 Business arising from the minutes

4.1 Abylimpics: The governing board supports that the two students participate in the event. Funding for the event is the main concern and three different solutions for "bridge financing" were proposed.

- 1: Transfer money from fund 5 to fund 3.
- 2: Full registration fees kept in fund 3 to be reimbursed at a later date.
- 3: One third Board, one third AEVS Dept., one third RTC.

The governing board recommended that trip cancellation insurance be purchased.

Mr. Wasilewski suggested that a progress report be submitted to the governing board monthly.

4.2 CSST Inspections: Mr. Michalopoulos distributed a CSST report dated March 14, 2011. This report was to be added to the governing board binders.

4.3 Air Exchanger in Welding/Electromechanics area: **TABLED**

5.0 Launch of new printing program

5.1 MELS Funding: **TABLED**

5.2 Montreal Board of Trade: **TABLED**

6.0 JFK Woodshop/Campus II TABLED

7.0 Varia

7.1 Apology **TABLED**

7.2 CSST Book **TABLED**

8.0 Adjournment:

10:45PM



ROSEMOUNT TECHNOLOGY CENTRE GOVERNING BOARD MEETING

April 19, 2011

THE GOVERNING BOARD MEETING TOOK PLACE AT ROSEMOUNT TECHNOLOGY CENTRE ON
April 19, 2011.

Minutes:

1.0 CALL TO ORDER: Time: 7:15 PM
Present: Andrew Henderson, Stanley Wasilewski, Virginia Saputo, Jill Lougheed,
Linda Kurylo, Fernando Gimeno, Scott Henderson,
Mr. Porchetta, vice principal, Harry Michalopoulos, principal
Absent: Sulaman Khan, Don Selkirk, Keith Barclay
Chair: Scott Henderson
Time Keeper: Stanley Wasilewski

2.0 AGENDA

2.1 Additions to the agenda

2.2 Approval of the agenda

Motion:

CARRIED

3.0 Minutes of the previous meeting

3.1 Amendments

3.2 Adoption of the minutes

4.0 Business arising from the minutes

4.1 Air Exchanger in Welding/Electromechanics area:

Harry Michalopoulos refers to the email from Pierre Dupont (dated April 13). All information was given to CSST and to be added to the binder.

4.2 CSST Inspections/Grinding Room

Email was forwarded and currently awaiting response from inspector.

4.3 Abylimpics – Letter to Joseph Patraglia

Harry prepared a Letter to be signed and send to Mr. Patraglia regarding the funding for sending the students to Korea to compete in the event.

5.0 Launch of new printing program

5.1 MELS Funding- Letter from Ministry

Two new color printing machines have been approved. The open house for the printing program has been postponed to Mid September.

5.2 Montreal Board of Trade (Educational Meeting)

Harry Michalopoulos suggests inviting the Montreal Board of Trade to the next meeting and showing them all the departments RTC offers. Scott Henderson suggested sending an invite along with student piece of work, including a video.

6.0 JFK Woodshop/Campus II

JFK is 95% complete, and currently has a classroom, workshop and computer room. Campus II has vacant the first floor (only for administrative use) and moved the classes up to the second and third floor.

7.0 Apology

7.1 Apology
???

7.2 CSST Book

7.3 QBTA/QACVE

Workshop for teachers' located in St-Sauver. Total cost per teacher to attend is \$145.00. Fernando suggests passing resolution to cover costs from the professional development fund.

Motioned: Scott Henderson

Seconded: Fernando Gimeno

8.0 Website

9.0 Adjournment:

8:50PM

ROSEMOUNT TECHNOLOGY CENTRE

GOVERNING BOARD MINUTES

May 31, 2011

1.0 Call to order: Time: 7:00 p.m.

Present: Fernando Gimeno, Andrew Henderson,
Linda Kurylo, Scott Henderson, Stanley Wasilewski,
A. Porchetta, Vice Principal, Harry Michalopoulos, Principal,
Absent: Virginia Saputo (Chair), Sulaman Khan, Jill Lougheed, Keith Barclay
Time Keeper: Stanley Wasilewski

1.1 Nomination of Chairperson: Scott Henderson – nominated (Virginia absent)

Motion: Stanley Wasilewski

2 Agenda

2.1 Additions to the Agenda

2.2 Approval of the Agenda

Motion: approved

3 Minutes of the previous meeting

3.1 Amendments

3.2 Adoptions of the minutes

4 Business arising from the minutes

4.1 CSST/Reply-Grinding Room

- CSST reply sent May 25
- Mr. Khan given CSST dossier for continued follow-up
- CSST inspections were made – Mr. Khan asked for extension to conform to specifications
- CSST inspection to be conducted towards the end of August-date to be confirmed

4.2 Abylimpics-Reply from Chairperson

- A reply was not received to Virginia's letter addressed to the School Board for two students to attend Abylimpics in Korea
- Mr. Ortona advised it is the Governing Board's decision to make with regard to funding approval – Fund 5 possible
- No administrators from RTC will be attending trip
- Mr. Mario Marrazza will be sent to Korea as the School Board Representative
- Money to be set aside from fund 5 – (\$ 5000.00)

Motion: Harry motioned for two students - Fernando, seconded by Stanley Wasilewski

5 Requirements-New Printing Program

5.1 Printing Equipment Purchases

- Mr. Ortona reported that the Government approved the new Printing Program
- Need to spend \$375,000.00 to get \$250,000.00 ($\frac{2}{3}$ \$250,000 MELS and $\frac{1}{3}$ \$125,000 EMSB). Money will be spent on a variety of equipment
- Die cut machine to be considered
- Digital press next on the list
- Built-in money for repairs to be considered – Stanley Wasilewski

6 2011-2012 Budget Approval

6.1 Budget approved (\$ 700,000.00). Majority to be spent by August 2011

Motion: Stanley, seconded by Andrew

6.2 Space Constraints

- Meeting will be set up to further discuss the issue of space
- To invite former DG of French School Board to discuss strategy for acquiring a new larger building based on space
- Fernando suggested that RTC invite Gilles Desrosiers and Giordona Rossa to act as consultants /advisors. Expertise is required

6.3 End of Year Luncheon - Restaurant Jardin Panos on Deluth
Beginning of Year Luncheon - Restaurant Fu Lam on Jean Talon

7 Varia

8 Date of next meeting TBA

9 Adjournment: 10:05pm



**ROSEMOUNT TECHNOLOGY CENTRE GOVERNING BOARD MEETING
November 29, 2011**

THE GOVERNING BOARD MEETING TOOK PLACE AT ROSEMOUNT TECHNOLOGY CENTRE ON
NOVEMBER 29, 2011.

Minutes:

1.0 CALL TO ORDER: Time: 4:00 PM
Present: Andrew Henderson, Sulaman Khan, Fernando Gimeno, Stanley Wasilewski, Virginia Saputo, Keith Barclay, Agostino Porchetta, Harry Michalopoulos, Silvana Crigna
Chair: Virginia Saputo
Absent: Don Selkirk
Time Keeper: Stanley Wasilewski

2.0 AGENDA

- 2.1 Additions to the agenda
- 2.2 Approval of the agenda

Motion: **CARRIED**

3.0 Minutes of the previous meeting

- 3.1 Amendments
- 3.2 Adoption of the minutes

4.0 Business arising from the minutes

4.1 CSST Inspections:

Mr. Michalopoulos reported on the CSST inspections.

- Mr. Marc Ayotte – Inspector from the CSST inspected the JFK Campus (RTC Woodshop), and the Machine Shop at Campus II on October 3, 2011. An adjustment to guards on machinery is required. A detailed description of the modifications to be done was outlined in Mr. Ayotte's report.
- Mr. Michalopoulos reported that the CSST will return to verify that all modifications are done by January 31, 2012.
- The CSST dossier is extensive, and Mr. Michalopoulos has requested (from the *Board*) that Mr. Khan be released from his teaching assignment and work as the CSST Health & Safety Liaison.

5.0 Graduation Protocol

Ms. Crigna distributed the Convocation Program to all Governing Board members and reviewed the sequence of the evenings' presenters and speakers. Governing Board members have an active role in the proceedings. Members were asked to take pictures with each of the Programs' Award of Excellence winners".

6. Adjournment:

5:00 PM